



Holy Trinity Primary School

Rooted in Christ, Growing Together

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Headteacher: Mr Stuart McClelland

Deputy Head: Mrs Victoria Shepherd

16th July 2026

Dear Parents/Carers,

Changes to Breakfast and After School Clubs from September 2026

The following fee increases will be effective from 1st September 2026:

Breakfast Club – Important changes, please read the attached terms and conditions carefully

For **regular sessions pre-booked for the whole of the term** before September (these can be booked and paid for from Monday), the cost is increasing to £5.00 per child per session. Any other sessions not booked for the whole term in advance eg. **ad hoc or last minute requests** will incur an additional cost of £2 per session to cover the increased administration costs. So will incur a total fee of £7.

After School Club - Important changes, please read the attached terms and conditions carefully

Full session 3.30pm – 6.00pm

For **regular sessions pre-booked for the whole of the term** before September (these can be booked and paid for from Monday), the cost is staying the same at £12.00 per child per full session. Any other sessions not pre-booked for the whole term in advance eg. **ad hoc or last minute requests** will incur an additional cost of £2 per session to cover the increased administration costs. So will incur a total fee of £14.

Short session 3.30pm-4.30pm

For **regular sessions booked for the whole of the term** before September (these can be booked and paid for from Monday), the cost is increasing to £6.00 per child per session. Any other sessions not pre-booked for the whole term in advance eg. **ad hoc or last minute requests** will incur an additional cost of £2 per session to cover the increased administration costs. So will incur a total fee of £8.

Please find attached a copy of the updated Parents' Handbook containing terms and conditions for each club. Please read them carefully. A reminder that fees are due in advance and payable for all booked sessions, including payments using childcare vouchers. No refunds will be given for cancelled regular termly sessions. For last minute or ad hoc bookings, any booking cancelled without giving 48 hours notice will be chargeable. Likewise, charges will be payable for late pick ups after 6pm. Ad hoc bookings may still be possible but are not guaranteed.

If you haven't booked for a whole term in advance, please make sure you book an ad-hoc session on Arbor and not the regular booking item.

Yours sincerely,

Mrs Victoria Shepherd
Deputy Headteacher